

Dear Owners and Directors,

ECS will continue to monitor the path of Ian and the potential impact of the storm. News and updates regarding any closures and/or re-openings of ECS offices will be posted to the ECS Facebook page (<https://www.facebook.com/ECS4kids>) and the ECS website (<https://www.ecs4kids.org>). ECS normally takes its direction from the local school districts regarding initial closures.

If you have also closed your program due to the storm, please report your closure to crrhotline@ecs4kids.org. Please be sure to include the following in your email:

- Reason for Closure
- The closure and reopening dates
- Any damage to your facility (after the storm passes)
- The best phone number and/or email to reach you

Please also use the reporting form on the statewide system under the Attendance menu item in the Provider Portal. This short form allows you to report when and why your site was temporarily closed, include comments and supporting documentation (if any), and then submit to your contracted early learning coalition(s) so they may add the appropriate reimbursement indicator. Once processed, the temporary closure will appear as an asterisk on the attendance roster.

VPK providers may also revise its class schedule to restore the instructional days lost as a result of a temporary closure caused by emergency circumstances instead of accepting payment for a temporary closure.

For SR Providers, your program will be reimbursed at the normal rate of pay based on the child's care level and schedule. If you've notified ECS of the closure(s), your rosters for September will automatically be marked with an asterisk (*) to indicate that you were closed, however the days will be payable.

Any CLASS assessments or onsite monitoring scheduled to take place will be rescheduled as needed. If you have any changes to your operating hours and need to request a change in scheduling, please contact the ECS Specialist that notified you of your assessment/monitoring.

Thank you and be safe!

Episcopal Children's Services