

Rilya Wilson Act (RWA)/Protective Services Child  
Absence Tracker

Child's Name : \_\_\_\_\_ Referring Agency : \_\_\_\_\_

Parent/Guardian's Name : \_\_\_\_\_ Case Worker's Name : \_\_\_\_\_

Primary Contact Phone Number : \_\_\_\_\_ Case Worker's Phone Number : \_\_\_\_\_

Primary Contact Email : \_\_\_\_\_ Case Worker's Email \_\_\_\_\_

Absence Date	Reported (Y/N)	Time Reported	Reported By	Case Worker Contacted (Y/N)	Case Worker Contact Notes

\*\*\*If a child that is covered by the Rilya Wilson Act or is Protective Services is absent from the program on a day when he or she is supposed to be present, the parent /guardian must report the absence to your program by the end of the business day. If the parent/guardian fails to timely report the absence, the absence is considered to be unexcused. Your program must report any unexcused absence or seven consecutive excused absences of a child who is enrolled in the program and covered by this act to the designated caseworker by the end of the business day following the unexcused absence or seventh consecutive excused absence. \*\*\*\*