

## Alicia Williams-Baltzell

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**From:** Alicia Williams-Baltzell  
**Sent:** Monday, August 29, 2022 2:27 PM  
**Subject:** VPK FAST using Star Early Literacy PM1  
**Attachments:** Star Test Activity Report.pdf

Dear Provider,

As a courtesy reminder, VPK child screenings for Progress Monitoring One (PM1) must be administered within the first **30 instructional days** of your VPK class schedule starting with the first VPK instructional day.

PM1 screenings must be completed online through FAST using Star Early Literacy. After completing the PM1 screenings, please download a copy of **Star Test Activity Report** from the Renaissance Home Page using the attached instructions and then upload a copy to the Document Library in the Provider Portal in the Folder labeled **Star Early Literacy PM1**.

Please visit <https://www.floridaearlylearning.com/vpk/fast> for additional information including the following :

- Technical Assistance
- Communications
- Training Information
- Implementation/Technology Needs
- Resources

Failure to comply with the administration & submission deadlines will result in not being able to offer the VPK program for five years.

Thank you,

**Alicia Williams-Baltzell**

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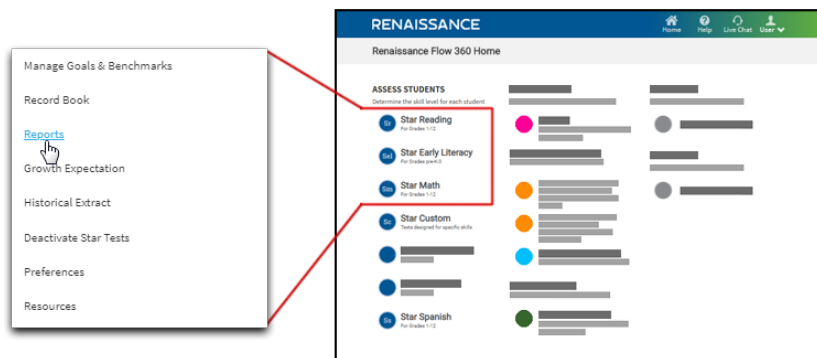


# Star Test Activity Report

The Star Test Activity Report shows students who have and have not tested during a specific date range.

## How do I get to this page?

1. Log in to Renaissance.
2. On the Home page, select **Star Reading**, **Star Early Literacy**, or **Star Math**.
3. In the drop down-list, select **Reports**.



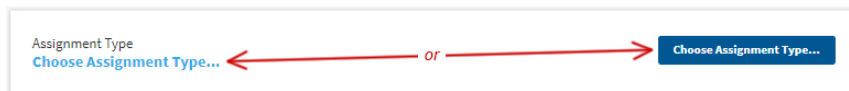
4. On the Star / Assessment tab on the Reports page, under “Test Status and Results,” select **Star Test Activity Report**.



## Who can do this with default [user permissions \(.../setup/22506\)](#)?

District Level Administrators, District Dashboard Owners, District Staff, School Level Administrators, School Staff, Teachers

1. Select **Choose Assignment Type...** (either the link or the button) to choose the assignment types to include in the report.



In the pop-up window, select the application you want to generate the report for:

- Star Early Literacy Assessment (English)
- Star Early Literacy Assessment (Spanish)
- Star Math Assessment (English)
- Star Math Assessment (Spanish)
- Star Reading Assessment (English)
- Star Reading Assessment (Spanish)

Application	
Star Early Literacy Assessment (English)	>
Star Early Literacy Assessment (Spanish)	>
Star Math Assessment (English)	>
Star Math Assessment (Spanish)	>
Star Reading Assessment (English)	>
Star Reading Assessment (Spanish)	>
ACT Aspire	>

After you select an application, a second column (Assignments) will open. In this column, select a single type of assignment.

Application	Assignments
Star Early Literacy Assessment (English) >	<input checked="" type="radio"/> Star Math Enterprise Assessment (English)
Star Early Literacy Assessment (Spanish) >	<input type="radio"/> Star Math Algebra Assessment (English)
Star Math Assessment (English) >	<input type="radio"/> Star Math Geometry Assessment (English)
Star Math Assessment (Spanish) >	<input type="radio"/> Star Math Progress Monitoring Assessment (English)
Star Reading Assessment (English) >	
Star Reading Assessment (Spanish) >	
ACT Aspire >	

*In the example above, the user selected **Star Math English Assessment** for the application and **Star Math Enterprise Assessment (English)** for the assignment.*

Select **Apply** (or **Cancel** to close this pop-up without saving your selection).

2. Select **Change Students...** to choose whose data you want to see in the report.

School
All Schools

- Teachers can only choose students in their own classes and groups.
- In the pop-up window, if there is a Schools column, select a school. (This column isn't available if you only have access to one school.)

Schools	Teachers	Classes	Groups
<input type="radio"/> School 1	<input type="radio"/> All Teachers	<input checked="" type="radio"/> All Classes	<input type="radio"/> All Groups
<input type="radio"/> School 2	<input checked="" type="radio"/> Select Teachers	<input type="radio"/> Select Classes	<input checked="" type="radio"/> Select Groups
<input type="radio"/> School 3	<input type="checkbox"/> Smith, John	<input checked="" type="checkbox"/> G2, Spencer	<input checked="" type="checkbox"/> Whole Classes
<input type="radio"/> School 4	<input type="checkbox"/> Sonders, Daniel	<input checked="" type="checkbox"/> G5, Spencer	<input type="checkbox"/> G2, Spencer - Grade 2 Groups - Blue Group
<input checked="" type="radio"/> School 5	<input checked="" type="checkbox"/> Spencer, Brittany	<input checked="" type="checkbox"/> G5, Spencer 2	<input type="checkbox"/> G2, Spencer - Grade 2 Groups - Green Group
<input type="radio"/> School 6	<input type="checkbox"/> Staffon, Anna	<input checked="" type="checkbox"/> G6, Spencer	<input type="checkbox"/> G6, Spencer - Grade 6 Math Groups - Blue Group
<input type="radio"/> School 7	<input type="checkbox"/> Staffon, Diane		
<input type="radio"/> School 8	<input type="checkbox"/> Starr, Art		
<input type="radio"/> School 9	<input type="checkbox"/> Starr, Ned		

- If the Teachers column is available, at the top of the column, choose either **All Teachers** (to choose all the teachers in the school) or **Select Teachers** (to choose specific teachers; check the ones you want in the list).



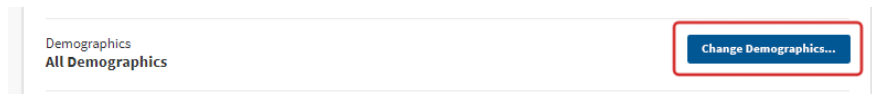
You can search the items in a column by clicking *within* that column and then typing **Ctrl+F** or **control-F** on the keyboard.

- At the top of the Classes column, choose either **All Classes** (to choose all the classes for the teachers) or **Select Classes** (to choose specific classes; check the ones you want in the list).
- Teachers and school staff will also see a Groups column. At the top of the **Groups** column, choose either **All Groups** or **Select Groups**; if you choose **Select Groups**, check the groups that you want to include. The first choice in the column is "Whole Class" or "Whole Classes"; choose this to report on the class(es) as a whole. Below that, you will see any groups that you have created.
- **You may need to scroll to the right to see the Students column.** At the top of the Students column, choose either **All Students** (to choose all the students) or **Select Students** (to choose specific students; check the ones you want in the list).

Teachers	Classes	Groups	Students
<input type="radio"/> All Teachers	<input checked="" type="radio"/> All Classes	<input type="radio"/> All Groups	<input checked="" type="radio"/> All Students
<input checked="" type="radio"/> Select Teachers	<input type="radio"/> Select Classes	<input checked="" type="radio"/> Select Groups	<input type="radio"/> Select Students
<input type="checkbox"/> Smith, John	<input checked="" type="checkbox"/> G2, Spencer	<input checked="" type="checkbox"/> Whole Classes	<input checked="" type="checkbox"/> Adams, Sydney
<input type="checkbox"/> Sonders, Daniel	<input checked="" type="checkbox"/> G5, Spencer	<input type="checkbox"/> G2, Spencer - Grade 2 Groups - Blue Group	<input checked="" type="checkbox"/> Bailey, James
<input checked="" type="checkbox"/> Spencer, Brittany	<input checked="" type="checkbox"/> G5, Spencer 2	<input type="checkbox"/> G2, Spencer - Grade 2 Groups - Green Group	<input checked="" type="checkbox"/> Baker, Gavin
<input type="checkbox"/> Staffon, Anna	<input checked="" type="checkbox"/> G6, Spencer	<input type="checkbox"/> G6, Spencer - Grade 6 Math Groups - Blue Group	<input checked="" type="checkbox"/> Bell, Ethan
<input type="checkbox"/> Staffon, Diane			<input checked="" type="checkbox"/> Bryant, Lauren
<input type="checkbox"/> Starr, Art			<input checked="" type="checkbox"/> Butler, Connor
<input type="checkbox"/> Starr, Ned			<input type="checkbox"/> Campbell, Leah

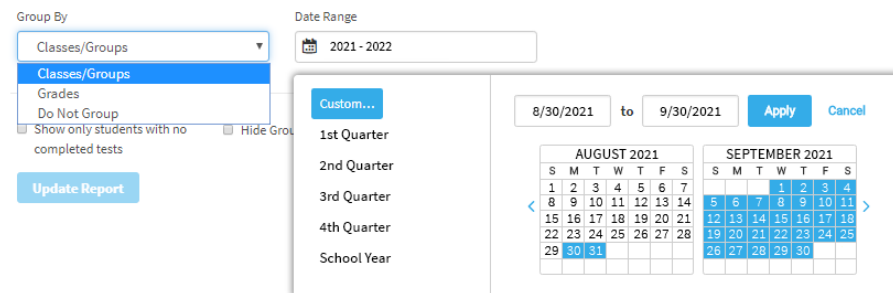
When you are done making your choices, select **Apply** (or **Cancel** to close the window without saving your choices).

3. ▶ If you want to use demographic data to further refine the data in the report, select **Change Demographics...**

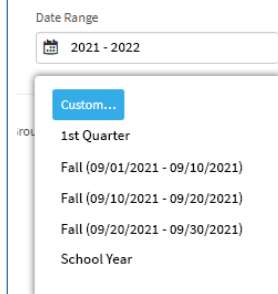


4. Use the **Group By** drop-down list to choose how you want the information in the report to be grouped: by classes/groups, by grades, or not grouped.

Use the **Date Range** drop-down list to choose the dates you want to generate the report for. You can select an existing [marking period](#) ([./setup/22410](#)), [screening window](#) ([./setup/22430](#)), or you can select **Custom...** and set your own dates (use the calendars to select a range of dates or type them in the fields using m/d/yyyy format; then select **Apply** to use the dates you have chosen or **Cancel** to close this pop-up without saving your selection).



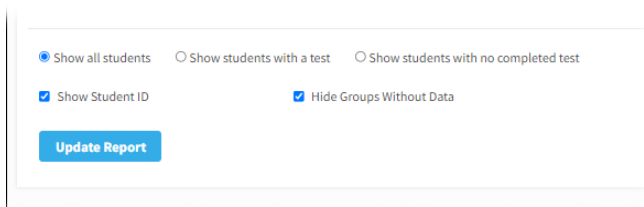
If schools use their own [unique date ranges within a district screening window](#) ([./setup/22450#owndates](#)), those ranges will all have the same name. To help you tell them apart, the dates they cover will be added to the end of the name.



5. Under the **Group By** drop-down list, choose which students to include in the report: all students, students who *have* completed a test of the selected type, or those who *haven't*.



Check **Show Student ID** to include student IDs in the report.

Check **Hide [Groups or Grades] Without Data** if you want to exclude groups or grades from the report that have no testing data (the name of the box will change based on which **Group By** option you chose in step 4; if you selected **Do Not Group**, this box will not be present).



6. Once you are done choosing report options, select **Update Report**.

7. The report will generate and then open at the bottom of the page.

Class/Group: **Class 30C, Baldwin** Teacher: **Baldwin, Hedda**  

Student	Student ID	Grade	Tests				Latest Test Date	Latest Test Time Duration
			Completed	Failed Practice*	Incomplete**	Total		
Adams, Madeline	ITB62HUQ3WE	4	2	3	0	5	09/11/2021	Standard
Berger, Xanthus	JVM87HRS4GU	4	1	0	0	1	09/22/2021	Standard
Campos, Upton	EOI98BW9KK	5	2	1	1	4	09/27/2021	Short
Chang, Oleg	PYY05TCS1RA	5	1	0	0	1	09/29/2021	Long
Elliott, Gillian	FJR87FKV8MO	4	3	0	0	3	08/29/2021	Standard
Fernandez, Micah	DIX53SJ7QK	5	2	1	1	4	09/08/2021	Standard
Gilbert, Pamela	BLE71XPS6UO	4	1	1	0	2	09/08/2021	Standard
Heath, Nevada	MDS61JOS6XV	4	1	0	1	2	09/22/2021	Long
Hensley, Leo	TJL54IDV5JK	4	1	0	1	2	09/25/2021	Standard
Holloway, Jaden	CPR59EWJ2DU	5	2	2	0	4	09/20/2021	Standard
Johns, Stewart	LVC52MNP8VG	4	3	1	0	4	09/21/2021	Standard
Perkins, Nyssa	UUK12MEB8KF	5	1	1	2	4	08/31/2021	Standard

\*Test ended after student failed to answer the practice questions.  
\*\*Tests that were started but never finished (paused tests or tests that ended due to technical problems/accidental browser closings and were never resumed).  
🔊 Audio was enabled for this test. [Learn more.](#)

Students With No Completed Tests		Summary	
Student	Grade	Students	Count
Brooks, Elijah	4	Total	14
Butler, Connor	5	Tested	12
		Not Tested	2

For each class or group, the report shows:

- Each student's grade
- The number of tests each student completed, did not complete due to a failed practice, and did not complete for other reasons within the selected date range (from step 4)
- The date of the most recent test
- Estimated [Instructional Reading Levels \(IRLs\)](#) (shown when the assignment type chosen in step 1 is a Star Reading test; if the Estimated IRL is not available, the student's grade level will be shown)
- Whether audio was enabled using the [Star Math Audio Preference \(.../prefs/21020\)](#) (for Star Math or Star Math Spanish tests)
- An indication of how much time the student took to finish the test:
  - Short (less time than expected)
  - Standard (about as much time as expected)
  - Long (more time than expected)—this is not affected if the student used [extended time limits \(.../prefs/21023\)](#).

 [Open a screen-readable version of this table in a new window. \(25041table1\)](#)

Test	"Short Test Time" Message Triggered	"Long Test Time" Message Triggered
Star Early Literacy and Star Early Literacy Spanish	—	> 19 minutes
Star Reading and Star Reading Spanish	< 230 seconds (3 minutes 50 seconds)	> 39 minutes
Star Math and Star Math Spanish*	Enterprise, Algebra, Geometry	> 38 minutes
	Progress Monitoring	
* Star Math Spanish uses the same time triggers as Star Math Enterprise; Algebra and Geometry are currently not available for Star Math Spanish.		



If you selected **Do Not Group** in step 4, the students will not be grouped; instead, they will be listed in alphabetical order.

Below the table is a list of students who have not completed *any* tests, followed by a summary showing the total number of students in the class or group and the number who have and have not taken tests during the selected date range.



If you selected **Show only students with no completed tests** in step 5, then this list and the summary are all that will be shown on the report.

8. You can change any of the options you have selected and then regenerate the report by selecting **Update Report**.

9. Select the PDF icon above the first table in the report (or at the top of the page) to create a PDF version of the report: . You can also select the CSV icon above the first table in the report to create a CSV version of the report that you can open in a spreadsheet program: .



10. To return to the Reports page, select either **< Back to Reports** or the report icon  at the top of the screen.

### Related Topics

[Reports \(25070\)](#)