



Dear Owners & Directors,

It's that time of year again! We are in the process of initiating School Readiness contracts so please be on the lookout for your notification email.

Please keep in mind the Child Assessment section in your School Readiness contract is often confused as a requirement. When completing your new SR contract, please note that **the Child Assessments referenced are optional**.

If your staff is not trained and certified as reliable in Teaching Strategies Gold, High Scope COR, or Galileo child assessment tools or your site is on a QIP, you will be ineligible to participate in these optional Child Assessments.

Please be sure to mark the correct response on your contract to avoid delays in contract approval. This question is asked under Section III, Question 32 as shown below.

### III. PROVIDER RESPONSIBILITIES AND SCOPE OF WORK

**32. Child Assessment.** If applicable, PROVIDER agrees to conduct child assessments using a reliable assessor, as defined by the child assessment tool, that meet the criteria described in s. 1002.82(2)(k), F.S., at least three (3) times per year and submit valid and reliable data to the single statewide information system. PROVIDER agrees to conduct child assessments in accordance with Rule 6M-4.500(8)(c), F.A.C., using the \_\_\_\_\_ as the assessment tool. If PROVIDER selects to conduct child assessments, PROVIDER understands the requirements of the rule must be met to receive the child assessment differential.

Yes       No

If you have any questions regarding Profiles or Contracts for SR or VPK, please reach out to the Contract Department at (904) 726-1500 ext. 7054. If you are working with someone directly, you can call them at (904) 726-1500, and then dial their extension listed below.

Contract Department Staff:

- Sarah March, Contract Coordinator, ext. 2206
- Roushawn Saunders, Contract Specialist, ext. 2241
- Michele Yingst, Contract Specialist, ext.2167
- Cameron Cline, Contract Specialist, ext. 2297
- Melisha Farmer, Contract Monitor, ext. 2243

Thank you,

Episcopal Children's Services

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It's a fact: people don't mind scrolling to read an email, as long as it's relevant and interesting. Make sure your message follows through on the promise in your subject line, and use several short paragraphs if you have a lot to say. When in doubt, challenge yourself to write less and add links that support your topic.



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