



Supplies and Classroom Materials Grant

NEW GRANT OPPORTUNITY!

Dear Child Care Providers,

ECS in partnership with the ELC of North Florida is happy to announce Supplies and Classroom Materials grants for providers to purchase the classroom and outdoor supplies your program needs. To qualify for the grant, providers must be physically located in Baker, Bradford, Clay, Nassau, Putnam, or St. Johns Counties. Each program that is contracted for School Readiness will receive \$2,500 per classroom and each VPK only provider will receive \$2,500 per VPK classroom. Providers with both programs will receive one \$2,500 grant per classroom.

The application to receive the Supplies and Classroom Materials grant can be found here: <https://forms.office.com/r/w2FLi7HuMA> or go to <https://www.ecs4kids.org/grants/> and look for the button that says, "Supplies and Classroom Materials – ADGSM". It is a simple application and should take just a few minutes to complete. We are attaching a list of approved supplies. You will not receive the funds until we have received the funds from the Division of Early Learning. Depending on when you apply and our invoicing cycle this could mean you receive the funds in 30 to 60 days after you apply.

There is a list of approved supplies that can be found [HERE](#).

Please note the websites for Kaplan and Lakeshore. They have both set up websites where you can purchase items especially for this grant. No capital items, such as permanent playground structures can be purchased. You will be expected to pay for your orders as they are purchased. Due to this you may choose to wait until we have advanced you the funds to place your orders. You may use the total amount of the grant in your program for supplies as you see fit. For example, one classroom could receive \$2,000 in supplies while another received \$3,000.

Click [HERE](#) for steps to access the ECS/ELC of North Florida Kaplan Portal. Click [HERE](#) for steps to Easy Online Ordering for Lakeshore!

Kaplan orders once placed must be approved by ECS. Approval should be rapid since we will only be ensuring your order meets the criteria of a supply rather than a capital item. Lakeshore orders and the other items on the list are supplies, so approval is not necessary.

Please keep in mind that if you exceed your budget of \$2,500 per classroom, you will be responsible for any overages. We will need the signed invoices and receiving by no later than May 1, 2023. Please email those to arpagrants@ecs4kids.org using the subject line, "Supplies Receipts". If you do not spend your entire grant amount or are unable to provide ECS with receipts and signed receiving, you will need to repay that portion of the grant.

Should you have questions or need assistance please email arpagrants@ecs4kids.org or you can reach out to me directly at the contact information below.

Thank you,
Teresa Matheny
Chief of Programs
Episcopal Children's Services
Direct Line: 904-674-6247 | Cell: (904) 521-6803
Office: (904) 726-1500 Ext. 2247 | Fax: (904) 726-1516
8649 Baypine Road, Ste. 300, Bldg. 7, Jacksonville, FL 32256

Episcopal Children's Services | 8649 Baypine Rd, Bldg 7 Suite 300, Jacksonville, FL 32256

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Hello ELC of North Florida Providers!

Keith Fine here, your Lakeshore Learning Regional Manager for North Florida. First, I want to say thank you for all that you do! We truly appreciate all your hard work and passion for impacting the youth in North Florida. We at Lakeshore want to make sure that you receive the highest quality furniture and materials for your classrooms and make ordering them as easy as possible!

We have set up a personal online ordering site that is specifically for your program that will get you a 5% discount and free shipping on all your orders! You will begin to receive your welcome emails with instructions and your login information in the coming weeks.

This site will have all your tax, shipping, previous orders, invoices, and more already tied into it. This site will provide real time pricing and ensure that shipping is waived on all orders.

A few features on the site are:

- 5% ELC of North Florida Discount & Free Shipping.
- Receipts and invoices listed and saved.
- Shipping addresses saved.
- Previous orders
- Ability to track shipments.
- Ability to save carts.
- Ability to create instant quotes and use them for your requisitioning process.
- You can browse through our items by category, age range (infant, toddler, and/or Pre-K), or by entering in keywords in *Search* box. If you already know the items that you'd like to view, there is a *Quick Order* link in the upper right of the home page for a fast shortcut.
- Place desired items into your shopping cart to see your total.
- You can either *Print* or *E-Mail* your cart, or you can *Save Cart to a Shopping List* to be able to access it later. Once you name your cart, it will be saved until you delete it.
- If you were ready to proceed with order, click on continue checkout.
- You will then be directed to a shipping page where you can enter in your shipping info or choose from one that has been already pre-loaded into your address book.
- Continue checkout to the review your order page. Enter payment info and click place order.
- A detailed order confirmation will be emailed to you for your records.
- THIS SERVICE IS COMPLETELY FREE TO YOU!

Thanks again for all you do for our youth!

Keith Fine

kfine@lakeshorelearning.com

904-417-5280





Steps to access the ECS/ELC of North Florida Kaplan Portal



**SCAN THE
QR CODE**



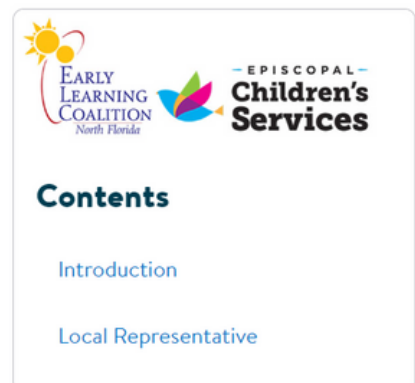
ELC of North Florida
kaplanco.com

Or direct your web browser to
the following site
<https://www.kaplanco.com/ELCNF>

You should now see the following welcome message on your screen

ELC of North Florida - American Rescue Plan Act

Kaplan is proud to continue its support of Florida's early childhood educators, child care providers, parents, and children through its partnership with ELC of North Florida and Episcopal Children's Services. For more than 40 years, Kaplan has worked closely with the Florida early childhood community to support its vision and creation of high-quality learning environments for the children and families living in the state.





Click the log in button

The American Rescue Plan Act is a wonderful way for northern Florida to set the standard for quality learning environments and prepare its children for a lifetime of joyful learning and academic success. Kaplan is committed to partnering with you to provide resources for school districts, private providers, parents, and children that will be the foundation of many successful PreK programs for years to come. We look forward to playing an essential role in this success story!



LOG IN TO ELC NORTH FLORIDIA ACCOUNT »



Use the following logon information*



User: ELCNF

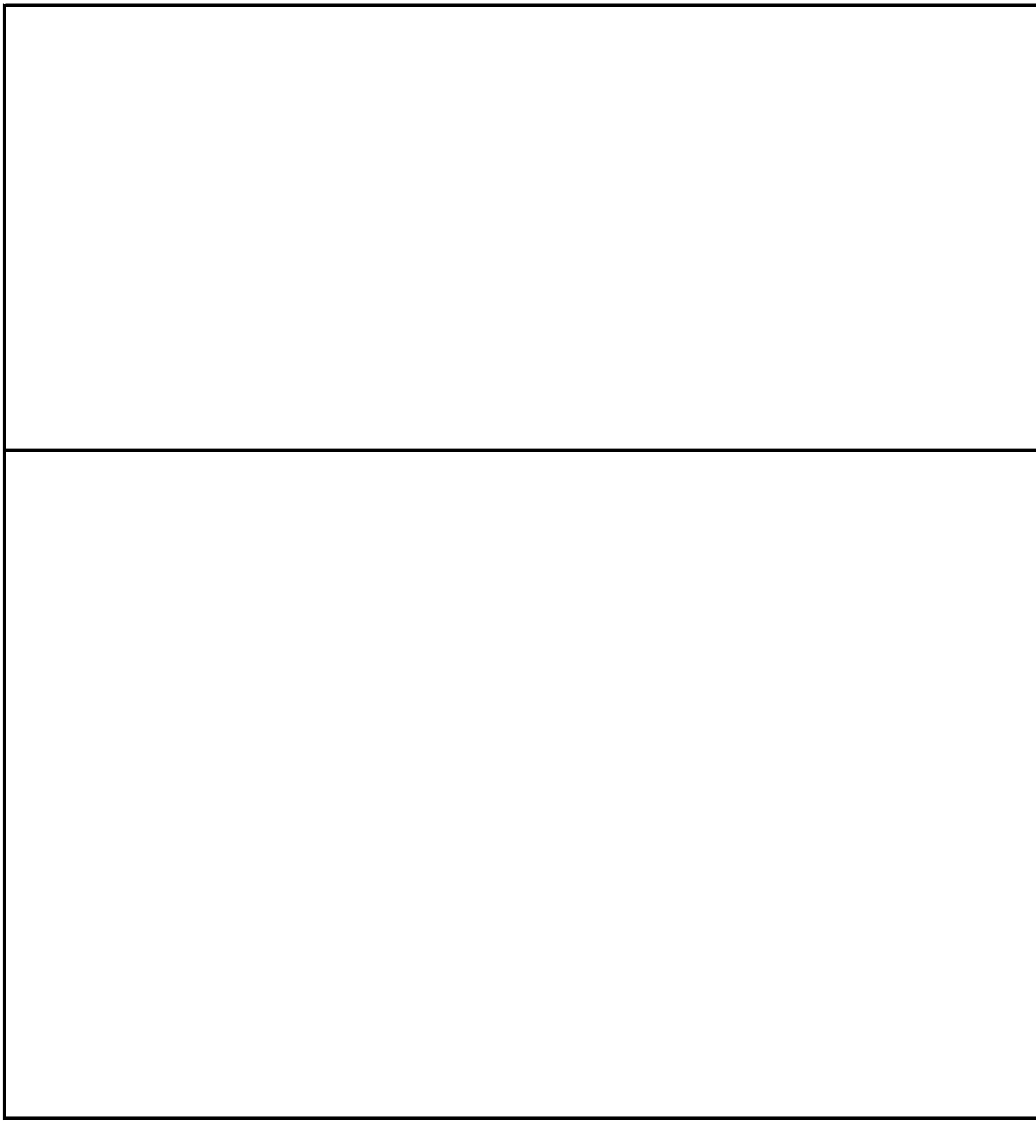


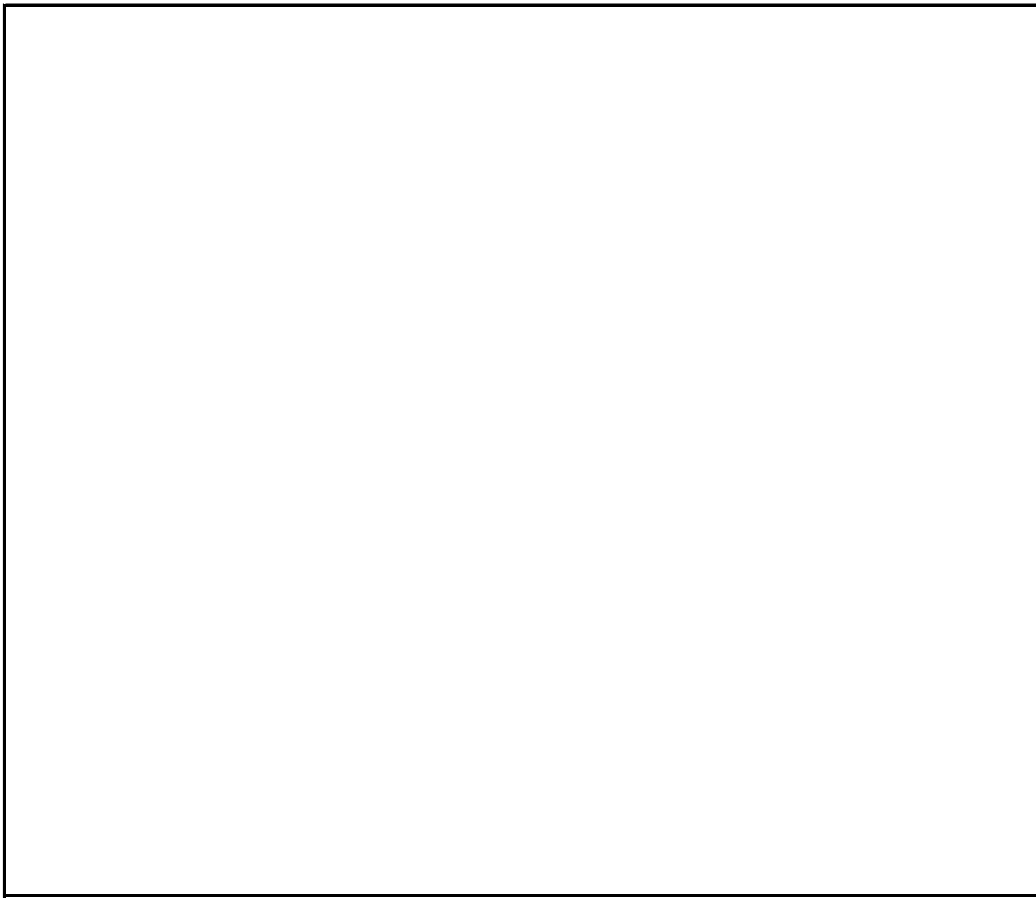
Password: ELCNF2023

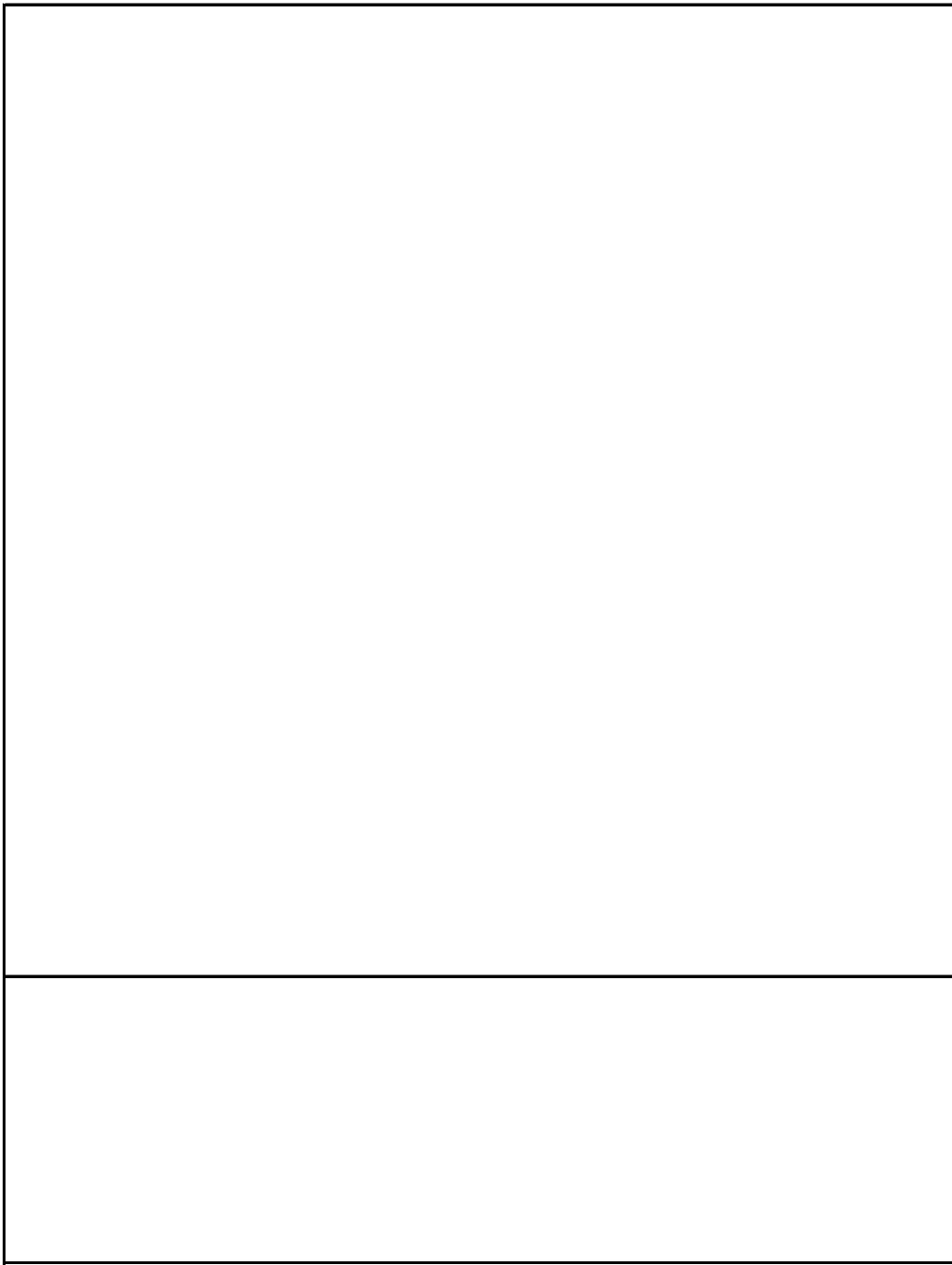
*if you have a kaplanco.com you may need to log out first to enter the user and password info above

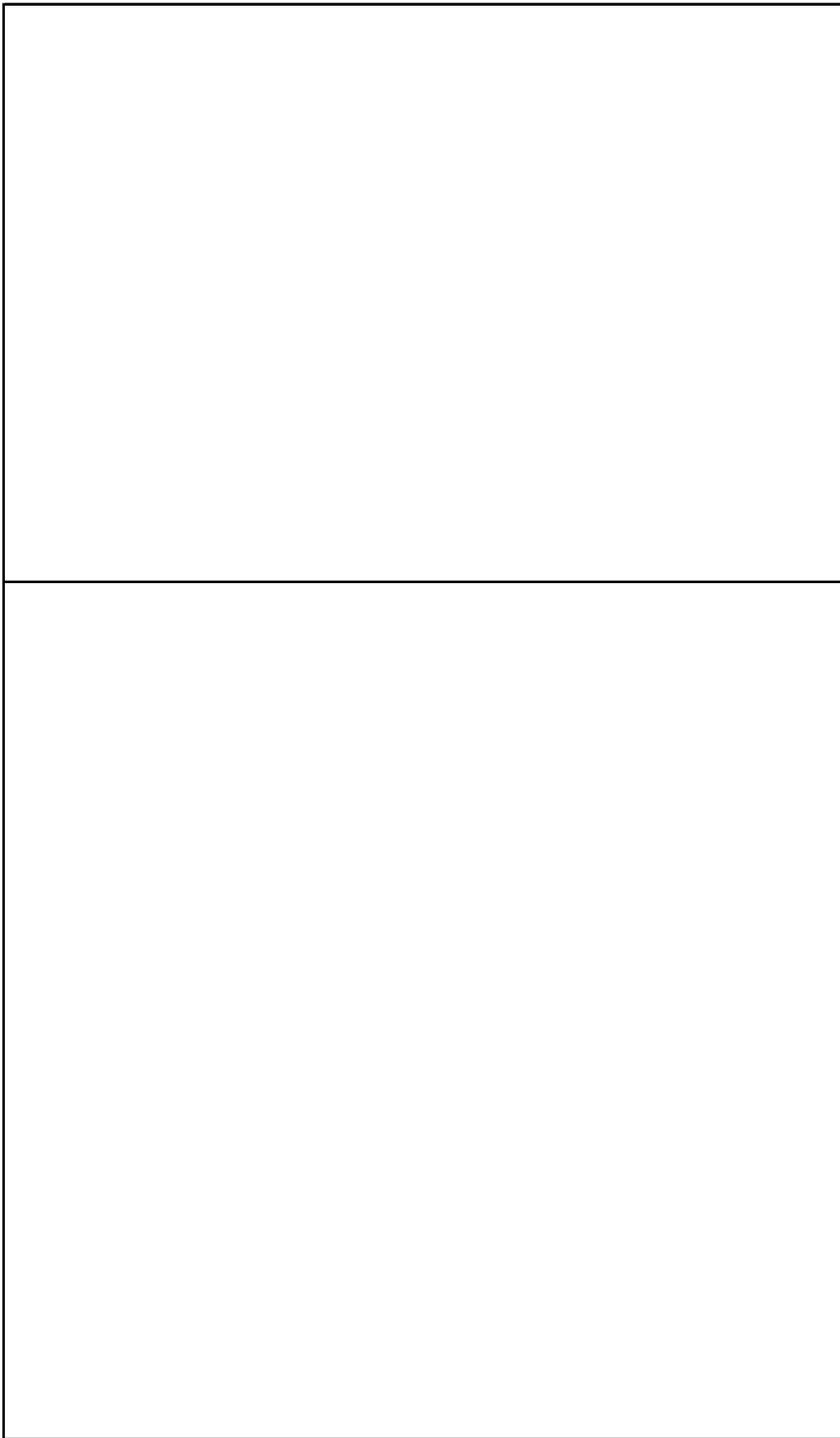


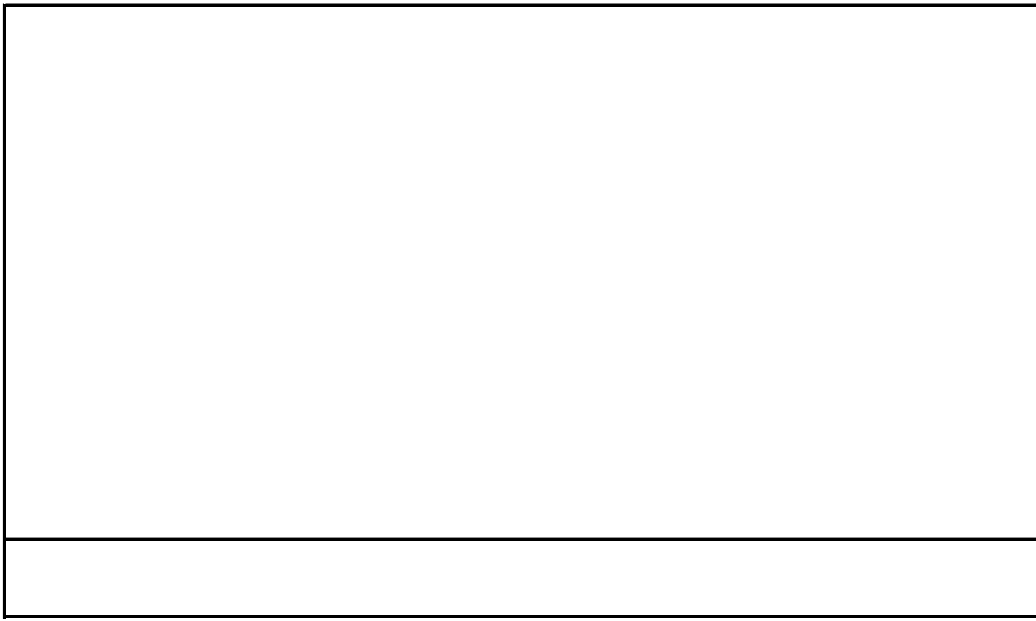
You are now ready to shop the site. Please remember that all shopping needs to be done in a single session as items will not be saved in your cart. Once you are done shopping, you will be required to enter your billing and shipping information as well as credit card payment information. Make sure you finalize your order prior to closing out the browser. Your order will then be sent to the ELC for final approval.











Category	Vendor	Approx. Price
Sensory/ Social Emotional	Therapy Shoppe	\$36.99
Sensory/ Social Emotional	Therapy Shoppe	\$22.99
Sensory/ Social Emotional	Therapy Shoppe	\$21.99
Behavior Management	Conscious Discipline	\$185
Behavior Management/ Social Emotional	Conscious Discipline	\$259.00
Behavior Management/ Social Emotional	Conscious Discipline	\$99.00
CLASS/ Teacher Child	TeachStone	\$40.95
CLASS/ Teacher Child	TeachStone	\$19.95
All items on site except capital items, such as swing sets, slides or other permanent structures.	Kaplan	
All items on site except capital items, such as swing sets, slides or other permanent structures.	Lakeshore	

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Links to Purchase:

<https://therapyshoppe.com/specials/P721-puppy-hugs-deep-pres>

<https://therapyshoppe.com/specials/P2948-sensory-seekers-fidget>

<https://therapyshoppe.com/specials/P4891-wiggle-seat-cushion-d>

<https://consciousdiscipline.com/product/active-calming-center/>

<https://consciousdiscipline.com/product/feeling-buddies-basic-to>

<https://consciousdiscipline.com/product/self-regulation-value-pac>

<https://store.teachstone.com/class-strategy-cards/>

<https://store.teachstone.com/class-dimensions-guide/>

Step-by-Step Process for Grant Recipients: note: you cannot save a cart or hold items for later purchase, please complete your shopping in a single visit using the steps below.

1. Go to the ELCNF website by navigating to <https://www.kaplanco.com/ELCNF>.

2. Once on the ELCNF website, locate and click on the BIG PURPLE button.

3. In the login page that appears, enter "ELCNF" as the username and "ELCNF2023" as the password.

4. After successful login, the user is now on their account dashboard where they can view items including their discount.

5. Browse through the products using the search bar or category navigation on the left of the screen. Note that you will only be able to see items available to purchase for this grant initiative and order the products available on this specific page.

6. Set the quantities for the desired products.

7. Click on the "Add to Order" button located at the bottom of the page to add the selected products to the order.

Note: It's important to follow these steps carefully to ensure a smooth and successful ordering process on the ELCNF website. If you have questions at any time, please contact the local Kaplan representative: Tony

sure-pets-compression-weighted-animal-sensory-toy-tool								
-kit-focus-fidgeting-toy-figit-sensory-tool-toy-diet								
lisc-ball-chair-vestibular-sensory-integration-occupational-the								
olkit-for-classrooms-digital/								
ck/								
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Set the quantities for the desired products.

Click on the "Add to Order" button located at the bottom of the page to add the selected products to the order.

If attempting to view other shopping pages, they will display "Product not available" unless the products are part of the group associated with the ELCNF

Once ready proceed to checkout, click on the checkout option.

In the checkout process, the user will be prompted to enter their billing address.

Provide the necessary credit card information as part of the checkout process.

Review the order details and, if everything is correct, complete the purchase

