



UPDATE: Training Stipends for Newer Staff

Dear Child Care Provider,

We are writing you to announce stipends for staff who have been with you since **before June 30, 2023, but less than 1 year by May 1, 2024**. This group previously did not qualify for training stipends or the Workforce Initiatives recruitment stipends from the ARPA funding we have received this year. These staff can be added to the same application you have used for staff who have been with you for a year or more.

Go to your ARPA application in WebAuthor found at [ARPA - Episcopal Children's Services \(webauthor.com\)](#) and select the 5th grey box beneath your center name that says, "+staff request". Select the drop-down box for these newer staff that says, "Less than 1 year, but hired prior to 7/1/2023 = \$750". Many of you have chosen training plans for staff that will accommodate a group or even your center. These newer staff can participate in the same training in those cases. If that is not possible, they can be enrolled in a different training that is meant for an individual. If that happens, we will advance you the funds to pay for the training within two to three weeks of receiving the application.

Once the training is completed, email the training certificate indicating 10 or more hours of training completed to arpagrants@ecs4kids.org using the subject line, "Training Certificates". Once we have processed the certificates, we will approve the application and begin the process of advancing you the funds to pay the stipend. This may take 30 to 60 days depending on where we are in the invoicing cycle when the staff's application is approved.

If you have any questions or need any further information, please contact us at arpagrants@ecs4kids.org or you may contact me directly.

Best regards,

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