



### **2nd VPK Assessment Conferences (PM2)**

Dear VPK Provider,

ECS appreciates how important your relationships with the parents of your VPK students are to the VPK students' future school success. We hope to assist you with this by offering stipends to VPK programs to help cover the cost of parent-teacher conferences to discuss the FAST assessment and their child's results. For each conference held a program will receive \$20. There are three assessment periods in the year so a program can earn up to \$60 per VPK child if they have a conference each period. We hope this will help reimburse your program for the costs of holding these conferences such as overtime salaries, salaries for staff to watch children during conference or other costs associated with the conferences.

To apply, providers should go to the ECS website <https://www.ecs4kids.org/grants/> and look for the green button labeled **Parent Engagement Improve KRR (ADGKR)**.

Each assessment period, providers will need to complete a short online application listing the individual children whose teacher and parent(s) conferred. There is a PDF form that must be downloaded in the application to capture all the parent signatures required as proof of the meeting. Providers can use multiple copies of the form and scan them together to upload when they are finished.

Once the application is complete, providers will submit it to ECS to receive a \$20.00 per child conference stipend. Conferences can be held remotely if needed but you will still need to obtain the parent signature on the form. Providers may have already had conferences for this second assessment period (PM2) but can still get credit for the conference if they complete the application, add the children whose parents participated in the conference, and have the parents sign the form using the actual date of the conference.

Providers may also arrange parent-teacher conferences even if they have already given the parent their child's FAST results for the second assessment period if it is prior to the 3/31/24 cut-off date for the second conference.

If providers were unable to participate in the earlier assessment period conferences (PM1), they may still choose to participate in any of the other periods.

Deadlines to submit applications for each conference period are:

- Conference 2 (PM2) – 3/31/24
- Conference 3 (PM3)– 5/31/2023

We will not be able to accept applications after the established deadlines have passed. Should you have any questions, please email them to [arpagrants@ecs4kids.org](mailto:arpagrants@ecs4kids.org).

Thank you,

Teresa Matheny  
Chief of Programs

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