

4TH QUARTER PROVIDER MEETING

LET ME
Introduce
MYSELF

Introductions

1. Your Name
2. Title
3. Program/Agency Name
4. County of Program

Please make sure you have signed in on the sign-in sheet.



MEETING AGENDA

- Welcome & Introductions
- Pixnote Media
- FSCJ Updates
- Family Services Department
- Provider Services Department
 - Reimbursement Department
 - Contract Department
 - VPK FAST /VPK Accountability
 - Single Sign On (SSO) Provider Access
- School Readiness Education
- Questions





<https://www.pixnotemedia.com/>

Sakina Burrell-Medley

Effortless parent communication

FSCJ Updates

Valerie Vinson-Anderson and Tracye Hill

FSCJ

Florida State College
at Jacksonville



Shanda Ellis

FAMILY SERVICES DEPT. UPDATES



School Readiness Waitlist Update

- We are currently waitlisting eligible families that qualify while being at or under 55% SMI (State Median Income). These are considered our ECON families. And families that fall between 56% SMI to 70% SMI are being waitlisted as our SRMAT billing group.
- We are currently not enrolling off our wait list, but do encourage you to remind families to apply for the waitlist at: <https://familyservices.floridaearlylearning.com/>
- Generated notices are filtered by priority level and wait list date and sent to families that have been on the wait list the longest.

Friendly Reminders:

- Receiving a funding notice does not guarantee eligibility.
- Notices are sent to the **email linked to the family's Family Portal account.**
- Notices expire after 30 days if unused; families must then reapply to the wait list.
- Wait list questions can be directed to our Program Support Coordinator Kenya Register at kenya.register@ecs4kids.org or 904-726-1500 ext. 2246



2026-2027 VPK Program Updates

VPK Child Applications for the 2026-2027 VPK Program Year opened in the Family Portal on January 1, 2026.

- Family Services Specialists are working in the VPK Child App submitted queue daily for both the 2025-2026 and 2026-2027 program years.

VPK Age Eligibility

- **If a child was born between September 2, 2020 and September 1, 2021**, they are eligible to participate in either the 2025 -2026 School Year Program (540 hours) or the 2025 Summer program (300 hours).
- **Children born between February 2, 2021 and September 1, 2021 may postpone their VPK participation until the 2026-2027 School Year Program (540 hours) or the 2026 Summer Program (300 hours).**
- **If a child was born between September 2, 2021 and September 1, 2022**, they are eligible to participate in either the 2026 -2027 School Year Program (540 hours) or the 2026 Summer program (300 hours).
- **Children born between February 2, 2022 and September 1, 2022 may postpone their VPK participation until the 2027-2028 School Year Program (540 hours) or the 2027 Summer Program (300 hours).**



VPK Reenrollment Rule 6M-8.201

Rule
Change
Effective Date
12/21/2025

- The amended rule revised eligibility criteria to enroll in a VPK Program by removing the 70% completion threshold and also eliminated unnecessary barriers preventing children from reenrolling in a VPK program and completing all instructional hours. These changes allow a student to withdraw and reenroll to complete all 540 School Year or 300 Summer instructional hours.
 - Children will be able to reenroll into any VPK program of the **same type** (school year to school year, or summer to summer) without limit and without supporting documentation as long as they have not been enrolled for 540 School Year or 300 Summer instructional hours.
 - Children needing to reenroll into a **different program type** (School Year to Summer) for circumstances beyond their control during the same VPK year now may exceed the 70% instructional hours threshold and enroll into the Summer Program's full 300 hours as long as they did not complete the full 540 hours of the School Year program. To qualify for this reenrollment, the parent must submit a Primary Reenrollment Due to Extreme Hardship request through their Family Portal account and submit required supporting documentation, as applicable.



VPK Reenrollment Rule 6M-8.201 Update

Extreme Hardship Supporting Documents (School Year to Summer).

Supporting documentation evidencing extreme hardship:

- The illness of the child, a family member which the child's parent is responsible for caring for, or the child's parent, as documented in writing by a physician licensed under Chapters 458 or 459, F.S., if it would result in the child being absent for more than 30 percent of the number of hours in the program type in which the child is enrolled.
- Termination of the child's VPK class as a result of the provider's removal from eligibility to offer the VPK program, as documented by the early learning coalition.
- Parent's inability to meet the basic needs of the child, including, but not limited to, a lack of food, shelter, clothing, or transportation, as documented in writing by a federal, state, or local governmental official.
- VPK provider's inability to meet the child's educational needs due to the child's learning or developmental disability, as documented by a federal, state, or local governmental official.
- VPK provider's inability to meet the child's health needs, as documented by a physician licensed under Chapters 458 or 459, F.S., or a federal, state, or local governmental official.
- Displacement of the child from his or her place of residence, or closure of the child's VPK provider as a result of a state of emergency as declared by a federal, state, or local governmental official.
- A temporary or permanent change in parent custody or guardianship, supported by legal documentation such as a court order or official documentation from the Department of Children and Families (DCF) or DCF-contracted agency. This includes an at-risk child care authorization that documents the guardianship change.



VPK End of Year 540 Hours Report

- The Division of Early Learning (DEL) has created a report to show any VPK children that have been paid for more than 540 hours. This report will be processed monthly from now until the end of the program year.
- If your program has any VPK children that are over 540 hours a Family Services team member will be reaching out to you letting you know of the child's termination date and any hours that will be taken back from payment.
- It is always our goal to catch the overages in a timely manner and terminate the child before more payment is made.



One Stop Office Staff & HQ Staff

Family Services Specialists

Baker – Eryss Meguia – 904-259-4255
Eryss.Meguia@ecs4kids.org

Bradford – Vickie Hancock - 904-964-1543
vickie.Hancock@ecs4kids.org

Nassau – Ayanna Warden–
Ayanna.Warden@ecs4kids.org
Phone # 904-432-0009 ext 2626

Clay – Leatrice Ahmadu – 904-674-6290 ext.
6200
Leatrice.Ahmadu@ecs4kids.org

Clay – Jasmine Thornton – 904-674-6290 ext.
6201
Jasmine.Thornton@ecs4kids.org

Clay – Holly Poole – 904-726-1500 ext 2273
Holly.Poole@ecs4kids.org

Family Services Specialists

St Johns – Martha Castaneda – 904-770-2565
ext. 4000
Martha.Castaneda@ecs4kids.org

St Johns – Kathy Pacheco – 904-770-2565 ext
4002
Kathy.Pacheco@ecs4kids.org

Putnam – Christina Jackson – 386-385-5450 ext.
4100
Christina.Jackson@ecs4kids.org

Putnam – Maria Castellanos– 386-385-5450 ext.
4101
Maria.Castellanos@ecs4kids.org

HQ – Jessica (Jae) Moss – 904-726-1500 ext. 2154
Jessica.Moss@ecs4kids.org



Family Services Management Team

Emily Taylor– 904-726-1500 ext. 5604
(emily.taylor@ecs4kids.org) Family Services
Coordinator to Putnam, St Johns and Bradford staff.

April Florida – 904-726-1500 Ext 2290
(april.florida@ecs4kids.org) Family Services
Coordinator to Nassau, Baker, Clay and HQ Staff

Jacki Chimino– 904-674-6290 ext. 6202
(jacki.chimino@ecs4kids.org) Child Care Resource
and Referral Coordinator, all counties.

Kenya Register – 904-726-1500 ext. 2246
(kenya.register@ecs4kids.org) Program Support
Coordinator, all counties.

Shanda Ellis – 904-726-1500 ext. 2253
(Shanda.ellis@ecs4kids.org) Manager of Family
Services.





QUESTIONS?





PROVIDER SERVICES DEPT. UPDATES

Shivaughn Williams





REIMBURSEMENT DEPARTMENT UPDATES



Attendance



Submit SR/VPK Attendance by the 3rd business day of each month.

SR

57. Attendance Documentation. PROVIDER agrees to document daily attendance and submit monthly attendance reports for payment. PROVIDER agrees to submit all required attendance records to COALITION on or before the third (3rd) business day of each month. If the due date falls on a holiday, PROVIDER agrees to submit all required attendance records to COALITION on the preceding business day. Records submitted late will be processed and paid in the next open payment cycle.

VPK

44. Attendance Documentation Submission. PROVIDER agrees to submit monthly attendance certification, in accordance with Rule 6M-8.305, F.A.C., for payment. PROVIDER agrees to submit all required attendance records to COALITION on or before the 3rd business day of each month. If the due date falls on a holiday, PROVIDER agrees to submit all required attendance records to COALITION on the preceding business day. Records submitted late will be processed and paid in the next payment cycle.

If you have any questions or need assistance submitting attendance, please reach out to the Reimbursement Department **(904) 726-1500 ext. 7050.**



Quarterly Reminder- Absences

✓ Monthly Absence Limits

✓ Up to three (3) absences per child per calendar month may be reimbursed, without additional documentation required for approval.

✓ Any absences beyond three (3) are considered extraordinary circumstances and can only be approved by providing additional documentation that supports the absence. Examples listed below.

✗ Vacation or recreational time is NOT reimbursable.

⚠ **Total reimbursed absences may not exceed thirteen (13) days per month.**

📄 Extraordinary Circumstances (Documentation Required)



- 🏥 Hospitalization of the child or parent
- 😷 Illness requiring home stay
- 👤 Death in the immediate family
- ⚖️ Court-ordered visitation
- 🇺🇸 Unforeseen military deployment or duty
- 🩺 Doctor or other health-related appointments



Quarterly Reminder- Absences

Absences Continued





Provider Notification Requirements

-  5 consecutive days of absence during scheduled attendance
-  10 unexplained absences in one calendar month

Written notification must be submitted to the Early Learning Coalition of North Florida / ECS4Kids.

At-Risk Children

Immediate Notification Required

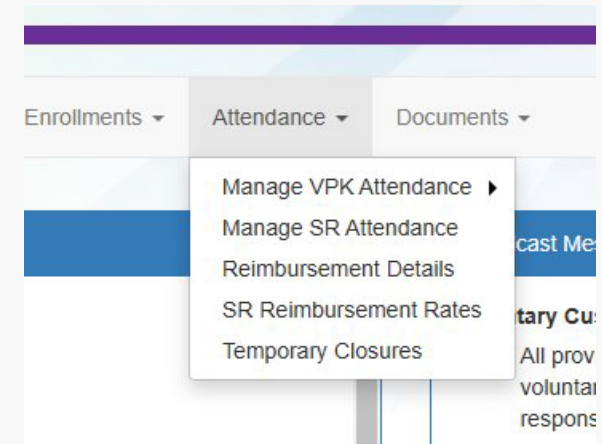
-  One (1) unexcused absence
 -  Seven (7) consecutive excused absences
-
-  Notification must occur by close of business the same day.
 -  Providers must maintain documentation of all notifications.



Prior Months Attendance Submission

- As we approach the end of the program year, we encourage providers to view their program's payment history through the provider portal.
- Please review each month's payment history to ensure that all children were paid for throughout the program year. If you have any outstanding rosters, please submit them through the provider portal to be processed.

Attendance - Reimbursement Details



VPK Provider Verification Reports

What is the VPK Provider Verification Process and when does it happen?

Per DEL policy, every VPK provider must verify the annual cumulative attendance of each child enrolled in their VPK program, which certifies the paid hours of attendance of each child enrolled for the program year. **ECS may NOT pay any VPK provider their final payment of the program year until this final verification is received.** The Provider Verification reports will be sent out after we process your final month's attendance rosters.

Last month of VPK	Month your last rosters will be processed in	Provider Verification Reports will be sent out	Reports due back to ECS
May	June	On or before June 15 th	On or before June 30 th
June	July	On or before July 15 th	On or before July 31 st
July (for Summer providers only)	August	On or before August 16 th	On or before August 31 st
August (for Summer providers only)	September	On or before September 15 th	On or before September 30 th



Reimbursement Department Staff



If you run into any issues or questions regarding Reimbursement, SR or VPK, please reach out to the **Reimbursement Department** at **(904) 726-1500 ext. 7050**.

- Sidney Kostecki, Reimbursement Coordinator, ext. 2210
- Courtney Cariveau, Reimbursement Specialist, ext. 2293
- Darius Cannon, Reimbursement Specialist, ext. 2239
- Marshay Mosby, Reimbursement Specialist, ext.5607



Questions?



Contract Department



**New
School Readiness
and VPK
Contract
Requirement for
2026-2027
Program Year**

For the upcoming 2026-2027 program year, both the SR and VPK contracts have added a statement regarding orientation.

Both contract types indicate that the provider agrees to participate in an annual program orientation conducted by the coalition prior to the execution of the contract.

Any provider participating in School Readiness and/or VPK will have to participate in the orientation. Each contract type (SR/VPK) will have its own orientation.

The orientation will be held online through WebAuthor and a link will be sent for completion prior to contract certification. More details to come.



Program Information Change Notification to ECS4Kids

XI. NOTIFICATION

Information Change Notification. PROVIDER agrees that it will comply with each of the following notification requirements:

Providing notice to the COALITION of changes in contact or program information within **fourteen (14) calendar days**.

Providing notice to the COALITION of permanent business closings or changes in business location or ownership must be reported at least **thirty (30) calendar days** prior to changes.

This ensures that ECS4Kids can:

1. Update Provider Profiles and VPK Applications in a timely manner.
 - o Best Practice: Please submit attendance for both SR and VPK before making changes to your profile or VPK App during processing time.
2. Give parents the required 30-day notice.
3. Request/Receive required documentation from Providers.
4. Initiate a new contract (if needed)



Contract Department Staff



If you have any questions regarding Profiles or Contracts, SR or VPK, please reach out to the **Contract Department** at **(904) 726-1500 ext. 7054**.

- Sarah March, Contract Coordinator, ext. 2206
- Michele Yingst, Contract Specialist, ext.2167
- Cameron Cline, Contract Specialist, ext. 2297
- *VACANT POSITION*, Contract Specialist, ext. 5610
- Melisha Farmer, Contract Monitor, ext. 2243



Questions?





FLORIDA'S ASSESSMENT OF STUDENT THINKING (FAST)

Roushawn (Shawn) Saunders



Progress Monitoring Windows

On February 11th, an email was sent to all providers with the Progress Monitoring 3 window dates. If you did not receive this email, please let me know. If you are unsure of your PM 3 dates, please email me requesting the dates.

Roushawn.saunders@ecs4kids.org

** Please check your external user section of the provider portal periodically to make sure the correct staff have school admin access and remove the ones who no longer need access.



Requirements

- You **MUST** have a **trained and documented** VPK FAST Test Administrator for your program.
- **This training is a yearly requirement:** *Please make sure your Test Administrators have taken the new program year VPK Test Administrator Course on Educator Academy prior to testing the children for the 25-26 program year.*
- VPK Test Administrator Training: Educator Academy Information on Educator Academy can be found at the link below: <https://www.fldoe.org/file/20626/FAST-SELEAEG.pdf>

Technical Assistance

- If your program have any new VPK Test Administrators, please email me with their name along with the required documents.

Documents needed:

1. Course certificate
 2. Security form
 3. Prohibited Activities form.
- If you have staff that were Test Administrators, but are no longer Test Administrators, please let me know.

Roushawn.saunders@ecs4kids.org



FAST - Non-Participation Statuses

Recent Guidance:

1. Assessment Inappropriate: For students that are Blind/Visually Impaired, Deaf/Hard of Hearing, Medical Exemption Accommodation that can't be met with computer-based test (IEP/504 requiring Paper Based Test). The Star Early Literacy Assessment may not be appropriate for all VPK students. If you have a student with an Individual Educational Plan (IEP) or 504 Plan and the VPK Program Administrator determines this assessment will not meet the student's needs, the student should receive a Non-Participation Status of "Assessment Inappropriate."

2. Failed Practice Test : the child must be tested at least 3 times before being marked as Non-Participating.

3. Non- English Speaker: the child must be tested at least 3 times before being marked as Non-Participating.

4. Absent During Testing Window: If the child is absent during the time that the children are tested but returns before the end of the Progress Monitoring Window, the child must still be tested.

1. Children who will not engage with the assessment: If the child will not engage with the assessment, the Test Administrator should click the dismiss button (a total of 8 times per assessment) this will mark the assessment as a failed practice. The assessment must be attempted 3 times. After the third failed practice test, the child can then be marked as Non-Participating: Failed Practice Test.

2. Children who are enrolled at the end of the PM window: If the provider enrolls a child and their actual start date is within the 24-48 hour waiting period between the portal and Renaissance, then the child can be marked as Non-participating: Absent during testing window. As it is no fault of the provider that the child is not showing on the Renaissance roster and can not be tested due to that 24-48 hour waiting period.

However, if the child is enrolled at the end of the PM window and the child actually started prior to being enrolled, then the child can NOT be marked as non-participating.



Reports

STAR Test Activity reports: Please ensure when running these reports you are using the custom dates. (PM start and end dates)

- *These reports should be run after the end of the PM window and kept on file for 5 years.*
- *This report will be requested for monitoring purposes.*

Parent Letters: These reports should be run and given to the parents within 7 days of the child being tested. You will need to use the custom dates on this report as well. These must also be kept on file, along with documentation that the parent received the letter within the 7 days, for 5 years. These will also be requested for monitoring purposes.

Technical Assistance

- We have noticed from recent monitoring requests that providers are **not** using the **Custom dates** when generating the report. Please make sure you are using the custom dates as this will give you the most accurate information for the PM window.
 - *Custom dates are your program's progress monitoring window start date and end date.*
- Generating the report a few days prior to the PM window end date will help to ensure all the children are showing as tested (or marked as non-participating) and no children have been missed.



FAST/Renaissance Resources & Support

Resource Website

VPK Program Administrators should be familiar with the VPK FAST website as information and resources are updated frequently, linked here: <https://www.floridaearlylearning.com/vpk/fast>.

Several resources have been added & this will be your best resource for up-to-date FAST information.

Contact Information

Renaissance System Support: Users who need Renaissance System support should contact the Renaissance Place Help Desk and Technical Assistance Team at **1-800-338-4204** or by completing this NEW [form](https://www.renaissance.com/request-support/) (<https://www.renaissance.com/request-support/>) or a Renaissance representative.

Policy Questions? Contact the Division of Early Learning with questions related to FAST using Star Early Literacy implementation requirements. Select which best describes who you are: [VPK Provider](#) or [VPK Parent](#) and your information and questions will be submitted to the Division of Early Learning.

<https://www.floridaearlylearning.com/vpk/fast/fast-vpk-providers-form>

ELC Contact: Roushawn Saunders

email: Roushawn.saunders@ecs4kids.org

phone: 904-726-1500 ext. 2241



VPK ACCOUNTABILITY: PERFORMANCE METRICS AND DESIGNATIONS

Roushawn (Shawn) Saunders



VPK Accountability

VPK Accountability website: <https://www.fldoe.org/schools/early-learning/vpk-accountability.shtml>

Here you can find:

1. 24-25 Performance Metrics and Designations for providers.
2. Guide to calculating VPK Provider Performance Metrics Designations.
3. VPK Performance Metrics and Designations Presentation
4. VPK Performance Metrics and Designations Calculator**

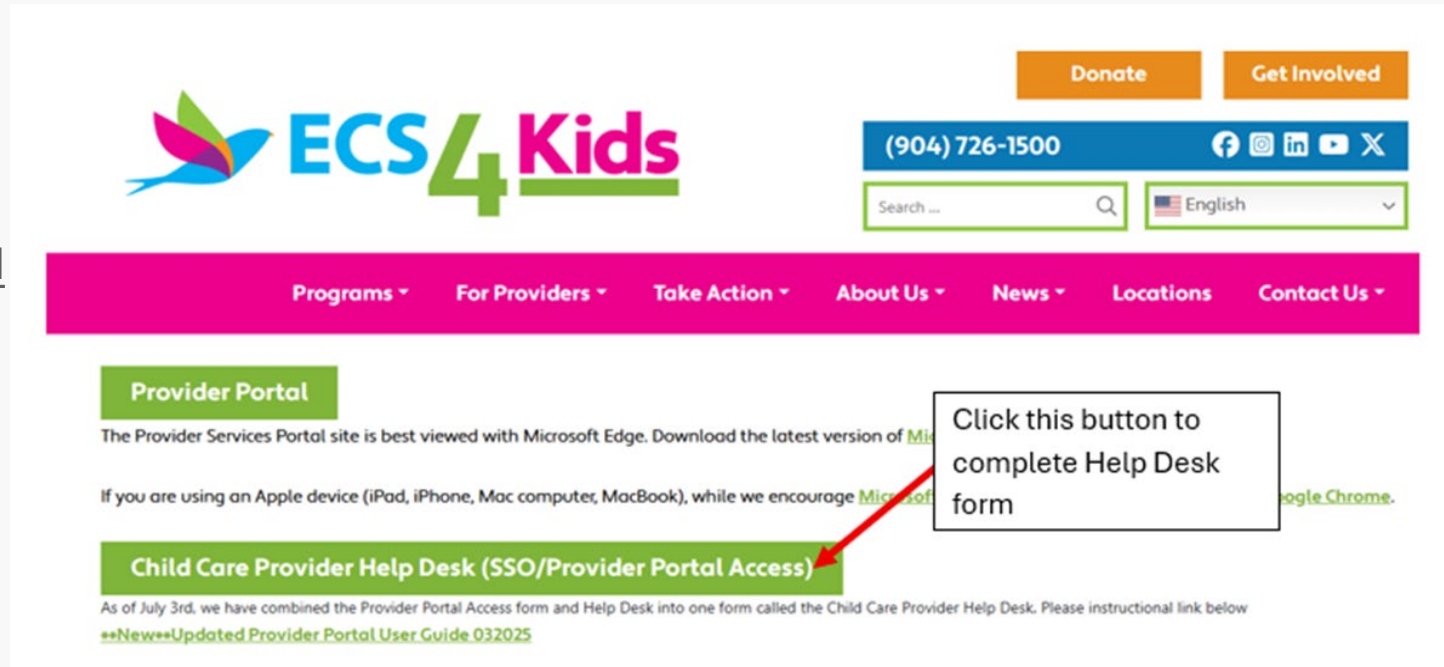
** This would be a helpful tool to use after PM2 to see where you currently are with your Performance Metrics and Designations



SSO Help Desk Tickets

Child Care Provider Help Desk link:

<https://www.ecs4kids.org/providers/provider-portal-guidance/>



The screenshot shows the ECS4 Kids website header with the logo, contact information (904) 726-1500, and social media icons. The navigation menu includes Programs, For Providers, Take Action, About Us, News, Locations, and Contact Us. The main content area features a green button for "Provider Portal" and a green button for "Child Care Provider Help Desk (SSO/Provider Portal Access)". A red arrow points from a text box to the "Child Care Provider Help Desk" button. The text box contains the instruction: "Click this button to complete Help Desk form". Below the "Child Care Provider Help Desk" button, there is a note: "As of July 3rd, we have combined the Provider Portal Access form and Help Desk into one form called the Child Care Provider Help Desk. Please instructional link below" followed by a link: "New Updated Provider Portal User Guide 032025".



Reasons to submit a Help Desk Ticket

1. I need additional roles in the provider portal: This would be for staff who already have SSO access but need additional roles added to their account.
2. I have access to multiple sites and I need assistance with QPS: If you have multiple sites and need to switch primary locations in order to sign in to QPS.
3. I am a new provider and need to be set up with SSO Access: If you are a brand new provider and need SSO access to complete your profile in order to contract with us for School Readiness and/ or VPK.
4. I need access to the provider portal. I am a new employee: If you have a new employee that needs SSO access. This type of ticket should be completed by the Admin person who already has SSO access.
5. I see an error while trying to access the provider portal: Before submitting this type of ticket please be sure to check that you are on the Provider portal site and not the Family portal site. This is a common error that we have noticed. If you are experiencing a different type of error, please include a screenshot of the error with the ticket if possible.
6. Staff Terminated: If you have Staff that are no longer employed at your facility and no longer need access to SSO.
7. I already have and SSO account, however, need to add my new location: If you are adding a new location to your already existing account.
8. Other issue (please explain with full details): We have noticed that providers are using this option even though an option above would have fit better. Please use this option if none of the above options fits the situation.

Questions?





Amanda Griffis

SCHOOL READINESS EDUCATION UPDATES



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This will give you access to **MarcoPolo For Educators** and your families access to **MarcoPolo For Families** for **FREE!**

Directors and Educators: Earn a Free Tablet from Episcopal Children's Services by completing the following:

- Take Part 1 and Part 2 of the MarcoPolo Learning Educator Trainings
- **Register** your MarcoPolo For Educators Account
- **Directors:** Add your educators
- **Educators:** Add your families

**All VPK and SR educators are eligible.*



Scan or click **HERE** to sign up for a training today!



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Visit:

<https://calendly.com/marcopololearning/>

Choose:

MarcoPolo ELC Training Part 1 and Part 2



Save the Date !

"Rooted in Play, Ready for Tomorrow" Summer Mini-Conference

Saturday, August 8

2645 Blanding Blvd, Middleburg, FL

9:00 - 3:30 with 1 hour lunch break

Only 75 spots available! Registration will open on July 6th.

<https://ecs4kids.gosignmeup.com/Public/Course/Browse>



Provider Information Videos Available Now!

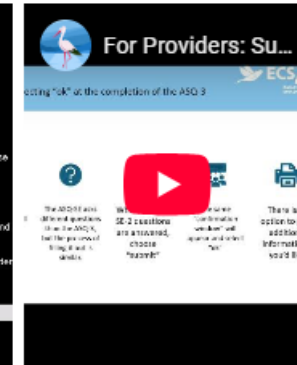
- <https://www.ecs4kids.org/providers/videos/>



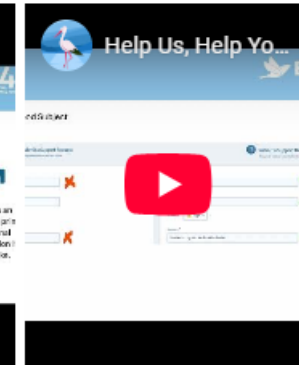
CLASS: Q & A



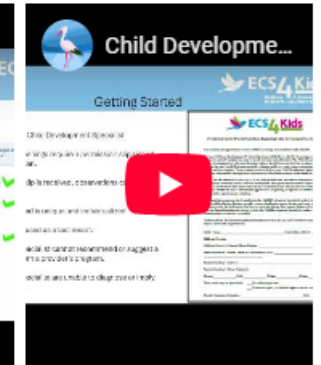
Class Tips: Tips to help you improve your CLASS Scores



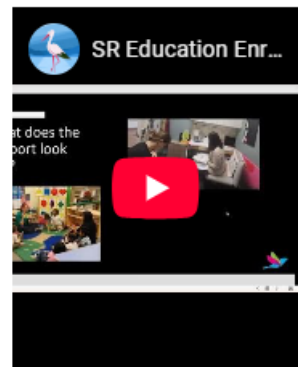
Submitting Screenings Provider Portal Video (ASQ)



Help Us, Help You! Submitting Stellar Help Desk Tickets for SSO issues.



Child Development Specialist: Technical Assistance Program Overview ECS Video



SR Education Enrichment Coaching Video



ECS4Kids Contact List

- <https://www.ecs4kids.org/providers/school-readiness-providers/>
- Scroll to the bottom of the webpage to find the contact list.
- You can filter by department to find the appropriate contact.

Interactive ECS4Kids Contact List for Providers

Need to contact us? Access our interactive list for providers below for more information. Select by department (click on the 3 lines) on the left side of contact chart. Note: This contact list is updated quarterly.

	Department	First Name	Last Name	Phone	Ext	Position/Title	County Tag	Tags/...
1	Family Services Depart...			386-385-3450	4100	Family Services Specialist	Putnam	SR &
2	Family Services Depart...			904-726-1500	5604	Family Services Coordinator	St. Johns	Family
3	Family Services Depart...			904-259-4225		Family Services Specialist	Baker	VPK
4	Family Services Depart...			904-770-2565	4002	Family Services Specialist	St. Johns	
5	Family Services Depart...			904-432-0009	2626	Family Services Specialist	Nassau	VPK
6	Family Services Depart...			904-213-3939	2080	Child Care Resource and Referr...	Clay	CCR&R
7	Family Services Depart...			904-726-1500	2290	Family Services Coordinator	Headquarters (Jacksonv...	SR
8	Family Services Depart...			904-726-1500	2246	Program Support Coordinator	Headquarters (Jacksonv...	Waitlist
9	Family Services Depart...			904-213-3939	2039	Family Services Lead	Clay	SR
10	Family Services Depart...			904-726-1500	2253	Manager of Family Services	Headquarters (Jacksonv...	Mana...
11	Family Services Depart...			904-964-1543		Family Services Specialist	Bradford	VPK &
12	Family Services Depart...			904-213-3939	2081	Family Services Specialist	Clay	
13	Family Services Depart...			904-770-2565	4001	Family Services Specialist	St. Johns	VPK
14	Family Services Depart...			386-385-3450	4101	Family Services Specialist	Putnam	VPK
15	Family Services Depart...			904-770-2565	4002	Family Services Specialist	St. Johns	SR and
16	Family Services Depart...	Myanna	Warden	904-432-0009	2626	Family Services Specialist	Nassau	SR and
17	Family Services Depart...	Martha	Castaneda	904-770-2565	4000	Family Services Specialist	St. Johns	SR/VPK
18	Other	Alicia	Williams-Baltzell	904-726-1500		Reimbursement Project Manager	Home-Based/HQ	SSO
19	Other	Anita	Miller Sackman	904-726-1500	2207	Director of QA & Data Integrity	Home-Based/HQ	Quality
20	Other	Brittney	Spangler	904-726-1500	2229	Associate Vice President of Pro...	Headquarters (Jacksonv...	Provid...
21	Other	Shecovia	Grimes	904-726-1500	2169	Quality Assurance Coordinator	Headquarters (Jacksonv...	Internal



ASQ/ASQ-SE (SR Providers)

- Coming Soon!
 - DEL has updated the Developmental Screening Rule.
 - Once further instructions have been received from DEL, we will share with SR providers.
 - <https://flrules.org/gateway/ruleNo.asp?id=6M-4.720>



ASQ/ASQ-SE (SR Providers)

- Children that have a **current** Individualized Family Service Plan (IFSP) or Individualized Education Program (IEP) are exempt by Rule from developmental screenings (ASQs). If you see a child in your incomplete que that has an ASQ due and is currently receiving specialized services through their IFSP or IEP, contact your county's Screening Specialist **prior** to completing the ASQ and **prior** to the ASQ due date. Additional confirmation and/or documentation will be needed to process the exemption. Contact Rebecca Huth, rebecca.huth@ecs4kids.org for questions or more information.



ASQ/ASQ-SE (SR Providers)

- **Please do not wait until the due date to complete a screening.** It is imperative that screenings be completed as soon as possible in order to initiate services for the child without unnecessary delay. It is recommended that providers log in WEEKLY and complete outstanding screenings.
- Parents only have 5 days to complete the screenings in the Parent Portal before the screenings roll over to the Provider Portal.
- If you are unfamiliar with the child (newly enrolled), ask the parent/guardian to fill out a printed version for you to enter into the Provider portal.
- If a child never attended your center, you can terminate the enrollment in the Provider Portal.



ASQ/ASQ-SE Reminder

- If you completed a screening for a child and they are still showing as 'incomplete' in the Portal, it is likely due to the fact that the SE has not been completed. Click on that child's screening again and complete the SE.
- Any comments added on a screening by a provider or teacher will be visible to the parent/guardian. Please make sure you are communicating any concerns with guardians prior to completing the screening(s).
- Failure to complete ASQs as required by Rule, will result in a Non-Compliance notice for your site.
 - *Every attempt to contact providers regarding incomplete/late screenings is case noted.*
 - *If you do receive a Non-Compliance notice, there are *two* requirements: submitting the screenings that are past due *and* responding to the notice with an action plan of how your site will remain in compliance with the screening requirement.*



Child Development Services

- When requesting services from the Child Development Specialists, please keep the following things in mind:
 - *Behavior management assistance should be a first stop, not a last resort. As soon as you recognize you may need assistance, contact your specialist immediately.*
 - *We have 2 specialists who cover 6 different counties, so schedules may not be able to accommodate “emergency calls”.*
 - ***Specialists cannot diagnose a child, nor inform the provider whether the site should disenroll a child/family.***
 - *Make sure you’ve already communicated any concerns and issues with the family before contacting the specialist, so the family understands the process and knows what to expect.*



CLASS Assessments

- Reminder for VPK Providers: Per Rule, ALL VPK hours are observable.
- **VPK:** 25% of enrolled VPK students must be present for the CLASS assessment. Please have your class roster printed for the assessor to verify attendance.
- **SR & VPK:** DEL has updated the format of CLASS assessment notes to a 4-cycle format. Therefore, you will see your notes will look different this year.
- **New in 26-27:** DEL will be requiring the use of the 2nd edition for PreK CLASS assessments. Infant and Toddler assessments will be conducted with the 2008 version of the CLASS tool. Our staff have been trained and certified in PreK 2nd Edition and are currently making plans to be certified this year on the Infant/Toddler CLASS 2nd edition.



CLASS Assessment Schedule



- In order to ensure our team can complete all required assessments by our deadline, there is a possibility that your assessment will take place in a different month than it occurred this year.
- If your assessment timeline changes, you will be notified by your assigned Education Specialist.



SR CLASS Training/Resources

- It is **extremely** important for teachers to receive **on-going** CLASS training. Please do not assume that your center will receive a score similar to your last year's score if your teachers have not continued to train on CLASS.
 - *CLASS strategies and scoring are very specific. Directors should have a training plan in place for seasoned teachers as well as new teachers.*
 - *Don't wait until your CLASS registration notice to request assistance to prepare for your assessments. Please contact your Education Specialist as soon as possible if you need to request assistance.*
- Be sure to take advantage of the FREE MyTeachstone accounts we have been advertising. This resource has a library of information, courses, and videos on every area of CLASS in each of the 3 age ranges (Infant, Toddler, PreK).



MyTeachstone Accounts

- MyTeachstone Accounts:
 - Reach out to your Education Specialist or Amanda.Griffis@ecs4kids.org
 - Include the first & last name of each person and their individual email address



Other CLASS Learning Opportunities

- Check the ECS training calendar:

<https://ecs4kids.gosignmeup.com/Public/Course/Browse>

- Read the ECS Helping Hands Monthly Newsletter

- *Includes CLASS strategies in the activities*

- Utilize Book of the Month Lesson Plan Resources

- *Includes CLASS strategies in the activities*

- *Visit this webpage, scroll to the bottom of page for BOMs:*

<https://www.ecs4kids.org/providers/newsletters/>

- Visit the Teachstone website for products to use in the classroom: <https://teachstone.com/>

- Directors- ensure lesson plans are being created with CLASS strategies in mind, complete informal CLASS strategy observations; create training plans for each staff member that include formal and informal CLASS training



Free Teachstone Trainings Available:

ELC of North Florida	Number Available
Pre-K CLASS Primer for Teachers Online Course (3 hours of Self-Paced Content)	9
CLASS Overview for Leaders Online Course (2 hours of Self-Paced Content)	5
Pre-K Interaction Essentials Educators Online (24 Hours of Self-Paced Content)	16

To name of the staff member and the name of the center access the training, email Amanda.Griffis@ecs4kids.org with name of the staff member and the name of the center.

Request Assistance

- If your site has not yet completed our annual Outreach Survey, or if your technical assistance needs have changed since your initial submission, we encourage you to revisit the survey and update us with your current request for assistance from an Education Specialist.

<https://forms.office.com/r/ZYpKW9vP1a>

Technical Assistance (TA) Visits,
Outreach & Resources



Provider TA Survey

- If your site has received assistance from the following Education Staff, please be sure to fill out our survey. These surveys help us with training purposes and staff recognition.
 - Education Specialist
 - Program Assessment Specialist
 - Child Development Specialist

<https://forms.office.com/r/0vGwDKAH7f>



Transition to Kindergarten: Supporting the Transition for Students and Families

DEL Resources:

Family T2K Padlet:

[Families Transition to Kindergarten \(padlet.com\)](#)

Provider/Coalition T2K Padlet:

[Provider/Coalition Transition to Kindergarten Padlet](#)

Editable T2K resource documents are labeled as DOCX on the padlets.

To edit T2K resources documents:

- 1. Click on the document.*
- 2. Click the more ellipses on the right.*
- 3. Click Download attachment.*



Transition to Kindergarten: Resources Continued...

Healthy Transitions to Kindergarten (and other HS resources)

<https://eclkc.ohs.acf.hhs.gov/transitions/article/transition-kindergarten>

Transition to Kindergarten by AFT (American Federation of Teachers)

<https://eclkc.ohs.acf.hhs.gov/transitions/article/transition-kindergarten>



Transition to Kindergarten

Please send your current practices and upcoming Transition to Kindergarten event information to:

Amanda.Griffis@ecs4kids.org





QUESTIONS?



Questions?

Amanda Griffis

(904)726-1500 x 2255

amanda.griffis@ecs4kids.org

Roushawn Saunders

(904)726-1500 x 2241

Roushawn.saunders@ecs4kids.org



Brittney Spangler

(904)726-1500 x 2229

brittney.spangler@ecs4kids.org

Rebecca Huth

(904) 726-1500 x 2281

Rebecca.Huth@ecs4kids.org

Blythe Mauldin

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blythe.mauldin@ecs4kids.org

Shanda Ellis

(904)726-1500 x 2253

shanda.ellis@ecs4kids.org

Shivaughn Williams

(904)726-1500 x 2283

shivaughn.williams@ecs4kids.org



Provider Survey Instructions

Please take the time to answer the short 4 question survey. Your feedback is important to us!

(Only for participants who registered for the meeting through our GSMU website.)

You will be emailed a link to the training survey. If you do not receive the survey email, you **must** do the following:

1. Go to the website where you registered for the meeting: <https://ecs4kids.gosignmeup.com/Public/Course/Browse>

(Please remember your password and only create one account!)

2. Once you log in, you will see your student page.

Received Email shows copies of all the emails you have received from GoSignMeUp regarding trainings/meetings with ECS. **If you are missing a survey, check these messages by clicking on the envelope!**

Note: This is also how you access certificates for ECS4Kids trainings, but quarterly meetings are not trainings and thus do not issue certificates.

Survey will close in 1 week.



THANK YOU

