

*REGISTRATION
PROCESS FOR
SCHOOL READINESS
AND VPK PROGRAM
ASSESSMENTS*





THE PROCESS



ARRIVAL

Short greeting/introduction

CLASS Letter

Verification questions:

- Teacher(s) and aide(s) full names?
- Children's ages (to ensure proper CLASS Tool is being used)?
- Previously assessed?
- Special considerations?
- One VPK Child's name (if applicable)
- Any questions?
- Best spot to assess?

If you have 2 assessors present, this is for Dual Coding, which we conduct throughout the year to maintain the integrity of our scoring process.

DURING THE ASSESSMENT

CLASS ASSESSMENT PROCEDURES





ASSESSMENT PROCEDURES

Assessor(s) will take notes regarding the interactions among teachers and children

Frequency

Depth

Duration

Assessor(s) will observe, take notes, and score for four (4) cycles:

Infant/Toddler – 15 minutes per cycle

Preschool/VPK – 20 minutes per cycle

Assessor(s) may move around during the assessment as necessary.

After each cycle, assessor(s) can spend up to ten (10) minutes scoring before moving to next cycle.

Assessor(s) will communicate when last cycle begins.

WHAT ACTIVITIES CAN BE OBSERVED?

Infant/Toddler – all activities including:

- Play
- Centers
- Feeding
- Snack
- Whole group/circle time
- Outside recess
- Lunch
- Routines

Preschool/VPK – most activities including:

- Centers
- Whole group/circle time
- Snack
- Small groups
- Routines
- Independent work

Outdoor recess, resources/ specials classes, and lunch (if teachers do not stay with the children) cannot be assessed during Preschool/VPK CLASS Assessments.





AFTER THE ASSESSMENT

AFTER THE ASSESSMENT

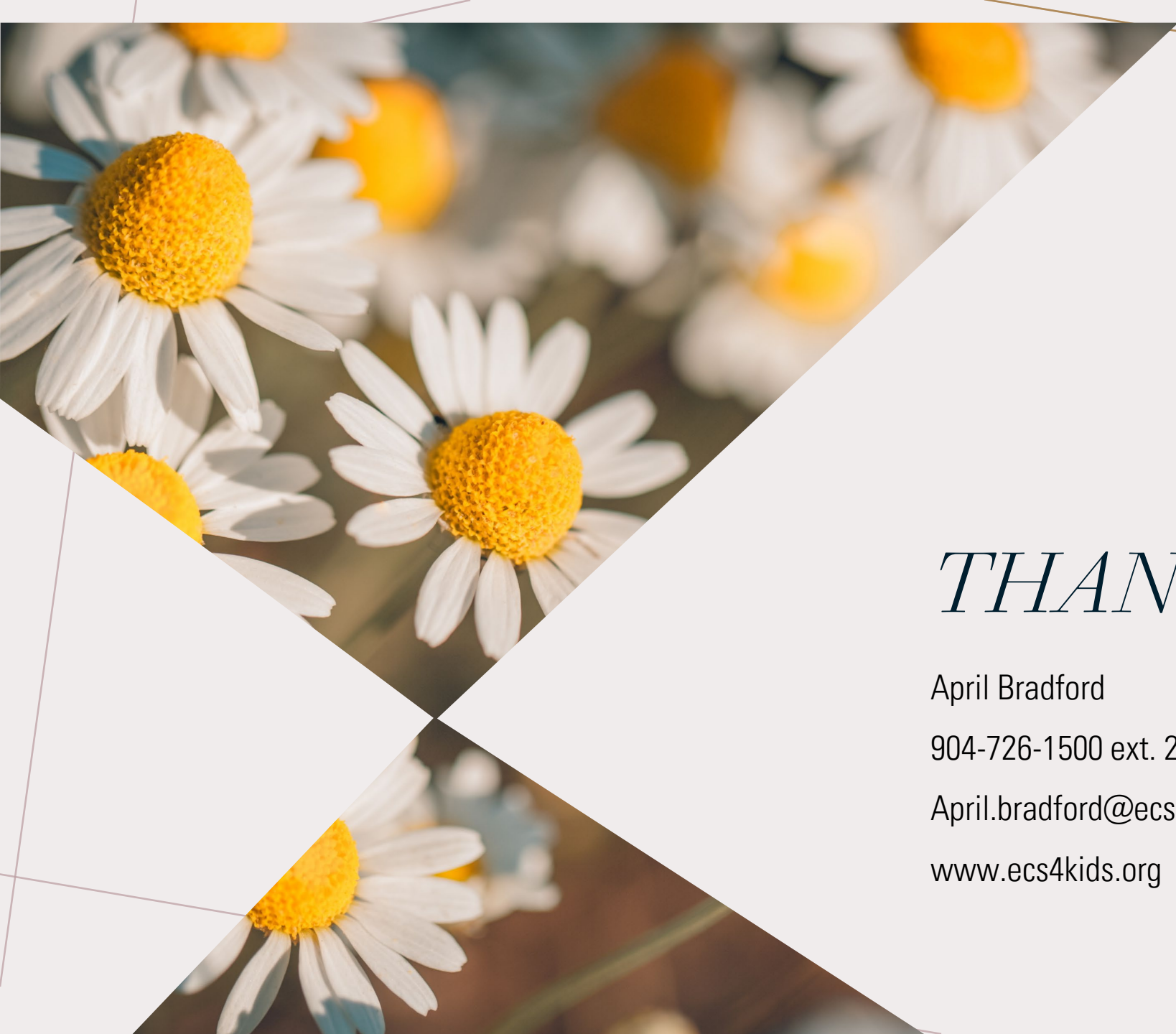
After scoring cycle four (4), your assessor(s) will:

- Let you know your assessment is completed
- Thank you for allowing them to observe your class
- Inform you when you can expect your scores

Assessor(s) aren't at liberty to share any feedback regarding your scores after an assessment.

Your site's scores will be sent via email to the main person of contact for your site within fourteen (14) days of the last assessment taking place.





THANK YOU

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